

Jay Ross, Board Attorney

K. Mark Parnell, Board Attorney



Russell J. Heidelberg, Chairperson  
Earnestine Moore, Vice Chairperson  
Beverly P. Bunch, Secretary  
Eloise Hamilton Member  
Cherry Doyle, Member

### **Account Origination (New Service):**

**Bring the following into the main office:** Minimum age for service is 19 years old

**Residential:** Social Security Card and one of the following forms of I.D: Current Driver License or Non-Driver License Identification Card, OR Federal Issued Identification w/ photo (ex. Passport, military I. D.)

**Renters:** Current signed lease agreement from the Landlord with their: Name & property address, move in/out dates and contact phone number(s).

**Home/Property Owners:** Property Deed or Warranty Deed. (With the deed you must complete a set meter form if address is not listed on deed.)

**Businesses/Commercial Properties:** Current lease agreement or Deed, Articles of Incorporation/Organization), Company Tax I. D., Current I.D.

\*\*\* Any representative of the company besides a named member must have a letter of permission from company and their current I.D

**Cost for Services:** (Fees below will be in addition to any old bills the customer owes)

### **Account Origination Fee (Non-Refundable):**

**Residential:** \$154 .50

**Commercial:** \$257.50 \*

**Commercial w/10 or more:** -\$51.50

\*Commercial Renters with 10 or more properties (must be able to provide proof for properties owned)

### **Reconnect Service:**

**Non-Pay:** All balances must be paid in full including a service fee

\$ 61.80 -Next Day Service Fee (The next business day after all balances have been cleared)

\$ 82.40 -Same Day Service Fee (Priority)

### **Disconnect Service:**

**Account Holder:** Current I.D.

**Representative:** I. D for account holder and representative and a letter of permission

If account holder is deceased -Current I.D. for person disconnecting the service and a copy of the death certificate or obituary of the deceased.